



DEPARTMENT OF THE NAVY  
BUREAU OF MEDICINE AND SURGERY  
7700 ARLINGTON BOULEVARD  
FALLS CHURCH VA 22042

Canc: Nov 2025

BUMEDNOTE 7000  
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22 Nov 2024

BUMED NOTICE 7000

From: Chief, Bureau of Medicine and Surgery

Subj: FISCAL YEAR 2025 PATIENT TRAVEL GUIDANCE

Ref: (a) Joint Travel Regulations  
(b) DHA Procedural Instruction 7000.1 of 6 Jul 2021  
(c) NAVPERS 15560D

1. Purpose. Provide annual guidance for funding official travel for active duty Service members that are in an outpatient or inpatient medical status.

2. Scope and Applicability. Active duty personnel assigned to Navy and Marine Corps duty stations.

3. Background. Per reference (a), chapter 3, part D, members placed on medical travel can be eligible for allowances and entitlements. The Defense Health Agency (DHA) has assumed the responsibility for the funding and financial management of all military treatment facilities (MTFs), including decisions on those eligible for funded medical travel with the exception of active duty Service members in certain situations. Reference (b) governs funding policies and procedures for all non-active duty beneficiaries and active duty Service members in an inpatient status requiring medical travel. This notice identifies the entities who are responsible for funding medical travel for all personnel, in an active duty status, assigned to Navy and Marine Corps duty stations for situations not covered by reference (b). This notice does not cover specific procedures on the creation and execution of medical travel orders.

4. Definitions

a. Inpatient Status. Personnel assigned to a patient bed in a designated medical facility and food and lodging is provided by that facility.

b. Outpatient Status. Personnel not assigned to a patient bed in a designated medical facility but is medically unable to return to a duty status and is undergoing medical treatment.

5. Action

a. Personnel requiring funded travel orders for outpatient treatment will be funded by member's parent command. This includes enroute transportation as a member is in an outpatient status until admission into the designated facility.

b. Exception to outpatient treatment being funded by a member's parent command is for initial evaluation and treatment of bloodborne pathogens.

Scenario: Initial Evaluation and Treatment of Bloodborne Pathogens. Service members who meet patient criteria outlined in reference (c), MILPERSMAN article 1300-1300, Assignment of personnel with Bloodborne Pathogens will have initial travel orders to the HIV evaluation and treatment unit or medical evaluation and treatment unit funded by the Bureau for Medicine and Surgery (BUMED). Requirements and instructions to receive access to central funds from BUMED can be found in the Navy Bloodborne Infection Management Center's Guide for Commanding Officers of Service Members Living with HIV, which is available at <https://www.med.navy.mil/Navy-and-Marine-Corps-Force-Health-Protection-Command/Field-Activities/Navy-Bloodborne-Infection-Management-Center/Key-Resources/>. Any follow up visits beyond the initial evaluation and treatment will be funded by member's parent command.

c. Personnel requiring funded travel orders for inpatient treatment, including transportation between facilities while in an inpatient status, will be funded by DHA via the closest MTF or the MTF in which the member is enrolled for medical care. See reference (b).

6. Point of Contact. Questions and inquiries regarding this notice can be directed to e-mail: [usn.ncr.bumedfchva.mbx.N84-Travel-Program@health.mil](mailto:usn.ncr.bumedfchva.mbx.N84-Travel-Program@health.mil).

#### 7. Records Management

a. Records created as a result of this notice, regardless of format and media, must be maintained and dispositioned per the records disposition schedules located on the Department of the Navy Assistant for Administration, Directives and Records Management Division portal page at <https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-InformationManagement/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For questions concerning the management of records related to this notice or records disposition schedules, please contact the local records manager or the OPNAV Records Management Program (DNS-16).



D. K. VIA

#### Releasability and distribution:

This notice is cleared for public release and is available electronically only via the Navy Medicine Web Site, <http://www.med.navy.mil/Directives/>